



CROQUET QUEENSLAND

Sports House,
150 Caxton Street
MILTON Q 4064

Meeting Date: Tuesday 28 November 2017

Meeting Start: 10.30am

		Action
1	<p>Welcome The President welcomed members to the meeting.</p>	
2	<p>Attendees V. Wintzer (President), C. Ribone (Secretary / BNR), D. Williams (BSR), D. Byres (SCR), D. Close V-P/ CQR), K. Wood (Treasurer), J. Finemore (WBR), P. Reynolds (DDR), M. Neate (GCTR).</p>	
3	<p>Apology: M. Neate (GCT) arrived 11.10am D. Close (VP-CQR) arrived 12.15pm</p>	
4	<p>VALE: Jim Laurie (Bundaberg) A minute's silence was held</p>	
5.	<p>Minutes of Management Committee Meeting 31 October, 2017.</p> <p><i>Motion 5.11.1 It was moved J. Finemore (WBB) and seconded D. Williams (BSR) "that the minutes of Management Committee meeting are received"</i></p>	Carried without dissent
6.	<p>Confirmation of the Minutes of Committee Meeting held 31 October 2017.</p> <p><i>Motion 6.11.1 It was moved J. Finemore (WBB) and seconded D. Williams (BSR) "that minutes of 31 October 2017 are confirmed".</i></p>	Carried without dissent
7.	<p>Business arising from the Management Committee meeting minutes, October, 2017</p> <p>7.11.1 Web It was resolved that Secretary was to request Z Kominar for a progress report.</p> <p>7.11.2 Caloundra Request It was advised Caloundra had advised the Club would seek further information itself. It was resolved all Clubs should be advised that the free legal service available to the Association is solely for Association business and not for affiliate clubs. Where there is such a question a club should seek clarification from either its accountant or the Australian Taxation Office.</p> <p>7.11.3. ISS Tournament.</p>	<p>Secretary</p> <p>Secretary</p> <p>Secretary</p>

	<p>The sub-committee final report has not been received to date, it is needed for the Annual report.</p> <p>7.11.4. Attendance at Referees Meeting in Melbourne. Report yet to be received.</p> <p>7.1154 Insurance Renewal Invoices have been received from Regional Insurance Brokers, plus copies of insurance policies. Motion 7.11.4. It was moved K. Wood (Treasurer) and seconded P. Reynolds (DDR) that <i>“an amount of \$5699.53 is paid to Regional Insurance and Clubs invoiced accordingly.”</i></p> <p><i>[Mrs M. Neate entered the meeting]</i></p>	<p>Carried without dissent</p>								
<p>8.</p>	<p>CORRESPONDENCE / BUSINESS ARISING FROM CORRESPONDENCE</p> <p>8.11.1 D Byres – alternative suggestion for Hall of Fame Held over until January meeting</p> <p>8.11.2 D. Byres – paper on CAQ Office Bearers Held over until January meeting</p> <p>8.11.3 Director of Golf Croquet – Annual Report</p> <p>8.11.4 Selection Sub-Committee – Annual Report</p> <p>8.11.5 Registration Officer – Annual Report</p> <p>8.11.6 State Handicapper – Annual Report</p> <p>8.11.7 State Director of Coaching – Annual Report</p> <p>8.11.8 Director of Ricochet, Referees – Annual Report</p> <p>8.11.9. Director of Association – Annual Report</p> <p>8.11.10 Director of Ricochet – Annual Report, spoken toing at meeting.</p> <p>Motion 8.11.11 It was moved M. Neate (GCRC) seconded P. Reynolds (DDR) <i>“that inwards correspondence be received and outwards ratified.”</i></p>	<p>January</p> <p>January</p> <p>Carried without dissent</p>								
<p>9.</p>	<p>Nominations and Expressions of Interest</p> <p>9.11.1. It was advised that as closing date, nominations were received: President: Don Close (Gracemere) Vice-President: Doug Williams (East Brisbane) Treasurer: Kath Wood (Mcllwraith) These nominations would be put forward for ratification at the Annual General Meeting.</p> <p>9.11.2 After discussion, it was moved J. Finemore (WBB) and seconded P. Reynolds (DDR) “That the following Directors and Duty Officers are selected for 2018”</p> <table border="1" data-bbox="280 1720 1174 2056"> <tr> <td>Secretary</td> <td>Carolyn Ribone (Pine Rivers)</td> </tr> <tr> <td>Assistant Secretary</td> <td>Valda Wintzer (Mcllwraith)</td> </tr> <tr> <td>Director of Coaching</td> <td>Lynda Davis (Bribie Island)</td> </tr> <tr> <td>Director of Gateball and Assistant</td> <td>Barbara Northcott (Southport) Jim Northcott (Southport)</td> </tr> </table>	Secretary	Carolyn Ribone (Pine Rivers)	Assistant Secretary	Valda Wintzer (Mcllwraith)	Director of Coaching	Lynda Davis (Bribie Island)	Director of Gateball and Assistant	Barbara Northcott (Southport) Jim Northcott (Southport)	<p>AGM</p> <p>Carried without dissent</p>
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	<p>9.11.3 It was advised Andy Hallinon (Burleigh Heads / Palm Beach) had submitted a verbal Expression of Interest for the position of Director of Golf Croquet (Referees) and it was resolved that the Secretary advise his application had been accepted.</p> <p>9.11.4 The following persons were appointed to the Selection Sub-Committee: Liz Fleming (Wynnum), Bruce Fleming (Wynnum), Doug Williams (East Brisbane).</p> <p>9.11.5 <u>The following positions did not receive any nominations:</u> CAQ Tournament Manager, Director of Association, Director of Association (Referees), Director of Development and Promotions. There were also no nominations for the Hall of Fame Sub-Committee, the Development and Promotions Sub-Committee and additional nominations for the Selection Sub-Committee.</p> <p>It was resolved that these positions are advertised as quickly as possible, in the hope that they can be filled by early 2018.</p>	<p><i>Secretary</i></p> <p><i>D. Williams abstained from discussion</i></p> <p><i>Secretary</i></p>																				
10.	<p>REVIEWS</p> <p>10.11.1 Development Grant. The closing date for the Survey was extended to 15 December.</p> <p>A Business Operational Plan will be required by Sports and Recreation for 2018 Grant Deliverables at the time of 2017 Acquittals.</p> <p>10.11.2 Policies Melanie Woosnam from Active8 was working on a number of the Association's policies and would report back by the end of the year. A copy of the Draft Coaching Policy (without amendments) will be forwarded to all MC members for discussion at January meeting.</p> <p>10.11.3 ACA / CAQ Constitution</p> <p>10.11.3.1 Memo from Peter Creah, Sports and Recreation.</p>	<p>Clubs</p> <p>January</p>																				

	The President and Secretary will meet with Sports and Recreation to discuss next steps.	Secretary
11.	<p>Region Reports</p> <p>11.11.1 Brisbane North. The Region advised the Annual General Meeting had been held in October.</p> <p>11.11.2 Brisbane South</p> <p>11.11.3 Wide Bay Burnet The Region had held its Annual General Meeting.</p> <p>11.11.3.1 Letter from Wide Bay Burnett. The Region expressed its disappointment at not receiving any CAQ tournaments even though it had submitted expressions of interest. As there had been no nomination for CAQ Tournament Manager for 018, the letter of request was held over until January Meeting.</p> <p>The secretary advised that all Regions had been reminded to provide a report, together with its financial status, for the Association's Annual Report as soon as AGMs were held.</p> <p><i>[D. Close then entered the meeting, advising the plane had been delayed in Rockhampton]</i></p>	January
12.	<p>Other Reports</p> <p>12.11.1 President's Report See MSX.</p> <p>12.11.2 Secretary's Report The Secretary advised MC members that Sports and Recreation requires an Administrative Operational Plan for 2018 as well as the Business Plan and Tournament Calendar. Therefore all Directors and Duty Officers will be required to submit their 2018 plan asap.</p> <p>12.11.3 Treasurer's Report</p> <p>12.11.3.1 Financial Papers, October 2017 Motion 12.113.1 It was moved K. Wood (Treasurer) and seconded M. Neate (GCTR) <i>that the financial report is accepted and accounts are ratified</i>".</p> <p>The Treasurer reminded all she would be taking leave in early February, therefore it was important that all financial transactions referring to 2017 be completed as before the end of December which is the close of CAQ's financial year..</p>	<p>/Directors / Duty Officers</p> <p>Carried without dissent.</p>
13.	<p>GENERAL BUSINESS</p> <p>13.11.1 Gateball Business</p> <p>13.11.1.1 Director of Referees – suggestion put forward to Management Committee re gateball advertising. It was resolved that the Director is advised that, though the scheme was commendable, Croquet Queensland would not be able to enter into such a television contract at this time.</p> <p>13.11.2 Selection Sub-Committee</p> <p>13.11.2.1 Paper from D. Close (V-P/CQR) reimproving CA Team Selection Policy and Procedures. The paper was held over until January meeting.</p>	<p>Dir Gateball</p> <p>January</p>

